

**Corsham Shadow Campus Operations Board**

**Springfield Leisure Centre**

**10:00AM 6 September 2011**

**Meeting Notes**

**Attendees:**

**Community** - Anna Mackie, Christine Reid, Marcus Chapman, Pat Kelly, Steve Hammond, Cllr Alan MacRae, Allan Bosley (Chairman)

**Campus and Operational Delivery Team**– Lucy Murray-Brown

**Present:** Vanessa Colyer, Monica Rowe (Wiltshire Council)

1. Update
  - a. Report on the Special Area Board of 5<sup>th</sup> September
    - i. The Area Board unanimously agreed the following;
      1. That the Corsham Area Board supports the Shadow Community Operations Board's proposal that campus option 3(B) is the preferred option.
      2. That the Corsham Area Board recommends Wiltshire Council's Cabinet to approve the development of campus option 3(B).
      3. That the Corsham Area Board requests officers to continue to work with the Shadow Community Operations Board to develop and implement detailed designs for the campus.
2. Lessons Learnt
  - a. Greater attention needs to be paid to making information on meetings and progress publicly available
  - b. Area Boards need fuller explanations when their decision is required
  - c. Some detail from our recommendations is being overlooked in the briefing process
3. Commitment from Wiltshire Council to appointing a travel planning consultant to work with the COB and the Travel sub-group
4. Identified that Sustainability will require special attention in the briefing, design and development processes
5. The aim is to get to RIBA Stage D by March/April 2012
6. The COB agreed to go with the recommended Single Stage Tender with the preferred architects.
7. Identified need to begin to look at Management thinking for the Campus
8. Agreed that Wiltshire Council will appoint the various sub-contractors
9. Time and date of next meeting.
  - a. 14:00 – 17:00
  - b. Wednesday 14 September 2011
  - c. Corsham School (report at reception on arrival)